



Privacy Policy

Approved by the EREA Board: 24 June 2014

Rationale:	Edmund Rice Education Australia is committed to protecting the privacy of all stakeholders including staff.
Principles:	EREA collects, holds, uses and discloses personal information so that it can exercise its function and activities and fulfil relevant duties and obligations. This policy is in accord with the EREA Charter and underpinned by EREA core values.
Policy Statement:	<p>All EREA schools shall have a Privacy Policy that conforms with the thirteen Australian Privacy Principles found in the <i>Privacy Amendment (Enhancing Privacy Protection)</i> Act 2012 (Cth). EREA will only use and disclose personal information for the primary purpose of providing educational and support services, or where the use or disclosure is required/permitted by law.</p> <p>EREA will endeavour to ensure that the personal information it holds is accurate, complete and up to date. EREA will take reasonable steps to:</p> <ol style="list-style-type: none">Protect personal information from misuse, interference, loss, unauthorised access, modification or unauthorised disclosure; andDestroy or de-identify information that is no longer needed <p>Whilst an individual has the right to obtain access to personal information which EREA holds about them, there are exceptions to this e.g. where access may impact the privacy of others or pose a threat to the individual.</p>
Key Responsibilities:	The Executive Director has responsibility for the implementation of this policy.
Review:	Consideration will be given in 2016 to determine if this policy requires review earlier than 2018.
Related Information:	Australian Privacy Principles (APP); Privacy Act 1988 (Cth)